

GENERAL RULES

You are responsible for the behavior of your guests. Your event must not detract from the Christian values of Camp Wartburg.

ACCIDENTS, INJURIES, AND DAMAGES

You are responsible for all accidents or injuries to any person(s) or damage(s) to any property resulting from the use of Camp facilities.

ACTIVITIES

- Archery and pond canoeing are allowed with either Camp supervision or permission.
- No swimming in the pond. No swimming in the pool without a certified lifeguard and Camp approval.
- The Group Initiative Courses (GICs) and High Ropes facilities are to be used by authorized personnel only.
- Fires are only permitted in the designated campfire rings.

ALCOHOL

Alcohol is only permitted on Camp property with approval from the Executive director prior to attendance. At no time are illegal drugs allowed. There is an insurance fee associated with alcohol use.

ANIMALS

Animals are not allowed on Camp property without Camp staff approval and must remain on a leash at all times. Animals are never allowed in retreat facilities.

DECORATING

- **No tape** is to be used on the walls or ceiling except special removable tape which does not damage painted walls and fixtures. Absolutely no duct tape.
- **Candles** (floating, votive, or taper) must be contained in an appropriate, safe container.
- **No glue, nails, tacks, or staples** are to be used on the furniture, walls, ceiling, or doors.
- **No rice, glitter, or confetti** of any kind may be used or thrown inside or outside of Camp facilities.
- All decorations must be removed prior to departure.

FACILITIES

- No smoking in any of the buildings.
- Conserve energy by turning off lights when leaving the building.
- Adult leaders will be responsible for control of the heat/air conditioning.
- The refrigerators in the retreat houses are available for use. Please check to maintain proper temperature (32-40 degrees) and clean after every use. Microwaves are available for use. Please use them under close supervision and clean after every use.
- Firearms are not permitted on Camp property.
- Please stay out of facilities your group has not rented.

FACILITIES CONT.

- There are no kitchen facilities or kitchen equipment available to groups.
- You are responsible for carefully removing all decorations, picking up after your event, and generally leaving the facility as you found it, both inside and out. Camp will clean floors and tables after events.
- Standing on chairs and tables or sitting on tables is not allowed.

ILLNESS AND INJURY

All Major illnesses and injuries must be reported to Camp Wartburg staff.

PARKING

Parking can be found in designated areas around each of our retreat cabins. There is additional parking available at Negwer Family Center.

Please do not park on the road or in the grass.

SAFETY AND FIRST AID

It is highly recommended that groups consider background checks for those supervising youth during visits. Camp Wartburg also recommends training to minimize the potential risk of any one-on-one camper/personnel situations.

It is highly recommended that a member of your group be certified in First Aid and CPR. We strongly encourage each group to be responsible for their own First Aid and emergency transportation. First Aid kits and emergency phone numbers are located under the sinks in every cabin and the Camp office. All medications should be stored under lock and key, unless being administered.

For safety reasons during your stay, your group leader should file the following written information with the Camp office:

- a.) Names, addresses, and emergency contacts (names and numbers) for all participants.
- b.) A listing of any persons with known allergies or health conditions requiring treatment, restrictions, or other accommodations while on site.
- c.) For minors without a parent on site, a signed permission to treat form should be filled out.



Lutheran Child and Family Services of Illinois



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